

TISD New Enrollment Packet

Forms that need to be completed:

- **Pre-K Qualification Application**
- **TISD Student Enrollment Form (both sides)**
- **Pre-K Income Qualification Form**
 - **Must include EDG# (on SNAP form) or income and number in household**
- **Home Language Survey**
- **Military and Foster Care Questionnaire**
- **Campus Preference/Special Services Form**

Make a copy of all documents below to put in packet for return:

- **Child's birth certificate**
- **Child's social security card**
- **Child's complete shot record**
- **Proof of address (Must be a current lease, mortgage statement, tax statement, or water, electric, or gas bill).**
- **Proof of income or other qualifying documents**
 - **One month's check stubs, 2020 tax return, military documentation, foster care form (Do not need if EDG# is provided)**

Please return all necessary forms and documents in one of the following ways:

- **Drop off at the TISD Welcome Center: 2208 Kennedy Lane.**
- **Drop off at any TISD elementary campus.**
- **Via fax: (903) 791-2995**
- **Via email: enrollTISD@txkisd.net**

If you have questions or need further assistance, please contact Rosalind Mayfield:

Phone: 903-794-8473 ext. 1030

Email: enrollTISD@txkisd.net

2022-2023
Pre-K Qualification Application



Texarkana ISD is pleased to offer a full day pre-school program to qualified students. The objective of the pre-school program is to provide a solid foundation of school success among four-year-olds prior to entering the regular public school program. The pre-kindergarten program goal is to reduce the probability of school failure for at-risk children. The program stresses intensive language development in the preparation for kindergarten.

The TISD pre-school program is only available to students who meet one of the State of Texas program eligibility requirements.

Enrollment Process:

1. Complete this Qualification Packet
2. Complete the TISD Enrollment Packet
3. Submit Enrollment Documents as Follows:
 - Birth Certificate
 - Social Security Card
 - Immunization Record (Must be up to date to enroll in school.)
 - Proof of Residence (Current utility statement, lease agreement, or tax statement. Phone bills not accepted.)
 - Proof of Income Eligibility (if qualifying based on income)

Parent acceptance of enrollment and attendance requirements:

I have read and understand the enrollment and attendance requirements for pre-kindergarten in TISD.

Signed: _____ **Date** _____

Student Name: _____

Age as of Sept. 1, 2022 _____

Date of Application _____

Texarkana ISD - Pre-Kindergarten Eligibility

***Eligibility:** To be eligible for enrollment in a pre-kindergarten class, a child must be four years of age on September 1 of the current school year. Students who are three years of age on September 1 will be accepted if space permits.

Additional State requirement – Student must meet at least one of the eligibility requirements below:

- Educationally disadvantaged (eligible to participate in the National Free or Reduced-Price Lunch Program). Please complete attached pre-qualification application and attach proof of income.
- Unable to speak and comprehend the English language. Student must be tested and qualify as limited English proficient.
- Homeless
- Child of an active duty member of the armed forces of the United States, including the state military forces or a reserved component of the armed forces, who is ordered to active duty by proper authority. Documentation must be provided.
- Child of a member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who was injured or killed while serving on active duty.
- Child who has ever been in the conservatorship (foster care) of the Department of Family and Protective Services (DFPS) following an adversary hearing.

Qualification Based on National Free or Reduced-Price Lunch Program

To qualify for the National Free or Reduced-Price Lunch Program, parents must complete an application annually.

Qualification is available by completing the TISD Pre-K Application packet and meeting the guidelines in place for the current school year. The Federal Income Chart for the current year below will change when the new standards become available.

Federal Income Chart
For School Year 2021-2022

Household Size	Yearly Income	Monthly Income	Weekly Income
1	\$23,828	\$1,986	\$459
2	\$32,227	\$2,686	\$620
3	\$40,626	\$3,386	\$782
4	\$49,025	\$4,086	\$943
5	\$57,424	\$4,786	\$1,105
6	\$65,823	\$5,486	\$1,266
7	\$74,222	\$6,186	\$1,428
8	\$82,621	\$6,886	\$1,589

Texarkana ISD Pre-K Application - Admission Priority

Pre-K students who apply by May 31st shall be accepted for admittance to each elementary campus in the following order:

1. 4 year old students who attended the school during the prior school year.
2. 4 year old siblings of a current student enrolled at the requested campus.
3. 4 year old students enrolling within their attendance zone.
4. TISD 4 year olds who apply for intra-district transfer to their campus of choice.

Students applying after May 31st will be placed as space is available. Three (3) year old students and out of district transfer students will be accepted if space permits. Available openings may not be known until after the start of school. Three year olds will be placed in order of age with older students being placed first. Example: Students with birthdays in September or October will be placed before those in November and December.

Additional Information

- A student must be toilet trained to enter the program unless qualified for IDEA.
- Four year old students within each category will be admitted according to date of application. Three year old students will be admitted according to age.
- Only students who attend PreK in their home attendance zone may qualify for bus transportation.

Pre-Kindergarten Attendance Requirements

A student enrolled in the pre-kindergarten program in TISD becomes subject to the same attendance requirements of all TISD students.

When students are not able to attend class, parents should call the school office and report the absence. A written excuse from the parent is required upon the student's return to class.

Per state law, a student must be in attendance for at least 90% of the days the class is offered to obtain credit of the class. Student appeals on absenteeism may be made to the campus attendance committee.

Warning notices: The State Compulsory School Attendance law requires that (Sec. 25.095) a school district shall notify a student's parent in writing if, in a six-month period, **the student has been absent without an excuse five** times for any part of the day. Also, if the student is absent without an excuse for **10** or more days, or parts of days in a six month period, the student's parent is subject to prosecution under Section 25.093.



Texarkana Independent School District Student Enrollment Form 2022-2023

Texarkana
Independent School District

Today's Date _____
Grade PK

STUDENT INFORMATION

Name: First _____ Middle _____ Last _____ Gen _____
Student's name exactly as shown on Birth Certificate *I - Jr./2 - Sr./3 - II/4 - III/5 - IV/6 - V*
Birth Date _____ - _____ - _____ Place of Birth (City, State) _____ Sex: _____

Texas Public School Ethnicity and Race Data

Ethnicity(Circle one) **Race(Circle one or more)**

Hispanic/Latino American Indian or Alaska Native
Not Hispanic/Latino Asian
 Black or African American
 Native Hawaiian or Other Pacific Islander
 White

Elementary nearest your residence

Circle one

115 Dunbar/Theron Jones 113 Wake Village
105 Highland Park 108 Westlawn
109 Nash 019 Texas - Out of District
111 Spring Lake Park 255 Out of State
117 Waggoner Creek

TISD Resident: _____ If No: District of Residence _____
All out of district residents must complete a transfer application.
Social Security Number _____ - _____ - _____

ENROLLING PARENT INFORMATION

Enrolling Mother

Mother Step-Mother Guardian Name _____ Birth date _____
Required by TEA
Residence Address _____
Street City State Zip +4
Mailing Address if different from above _____
Street City State Zip +4
Home Phone _____ Unlist Phone Work Phone _____ Cell Phone _____
Check if you do not want this phone number released
Employer _____ E-Mail _____

Enrolling Father

Father Step-Father Guardian Name _____ Birth date _____
Required by TEA
Residence Address _____
Street City State Zip +4
Mailing Address if different from above _____
Street City State Zip +4
Home Phone _____ Unlist Phone Work Phone _____ Cell Phone _____
Check if you do not want this phone number released
Employer _____ E-Mail _____

Whom does the student live? Both Parents Mother Father Grandparent Other _____
Additional parent contact information may be added on the reverse side.

Tiger 411 is a mass communication system used to deliver important announcements such as inclement weather alerts and school closure information. The enrolling parent's home phone number, email address, and, possibly, cell phone will be used to receive these important announcements.

Please continue on back of form.

OTHER PARENT INFORMATION

Other Mother

Mother Step-Mother Guardian Name _____ Birth date _____
Required by TEA

Residence Address _____
Street City State Zip +4

Mailing Address if different from above _____
Street City State Zip +4

Home Phone _____ Unlist Phone Work Phone _____ Cell Phone _____
Check if you do not want this phone number released

Employer _____ E-Mail _____

Other Father

Father Step-Father Guardian Name _____ Birth date _____
Required by TEA

Residence Address _____
Street City State Zip +4

Mailing Address if different from above _____
Street City State Zip +4

Home Phone _____ Unlist Phone Work Phone _____ Cell Phone _____
Check if you do not want this phone number released

Employer _____ E-Mail _____

EMERGENCY CONTACT INFORMATION

Other than parent or guardian

Name _____ Relationship to Student _____

Home Phone _____ Work Phone _____ Cell Phone _____

Name _____ Relationship to Student _____

Home Phone _____ Work Phone _____ Cell Phone _____

BROTHERS/SISTERS ATTENDING TISD

Name _____ ID _____ School _____

TRANSPORTATION

Will your child need to ride a bus? Yes No (Transportation provided only if student meets eligibility requirements.)

ENROLLING PARENT SIGNATURE

Texarkana ISD is required to inform persons enrolling a student in this district that:

Presenting false information or false records for identification is a criminal offense under Penal Code 37.10 and that enrolling a child under false documents makes that person liable for tuition or other costs as provided below. *Education Code 25.001(d)*.

A person who knowingly falsifies information on a form required for a student's enrollment in the District is liable to the District if the student is not eligible for enrollment, but is enrolled on the basis of false information. For the period, during which the ineligible student is enrolled, the person is liable for the maximum tuition fee the District may charge or the amount the District has budgeted per student as maintenance and operation expense, whichever is greater. *Education Code 25.001(h)*.

Signature of Parent/Guardian _____ Driver's License Number _____ State _____ Date _____

ATTN: PARENTS/GUARDIANS:

As a result of the Community Eligibility (CEP) for the National School Lunch Program (NSLFP) and School Breakfast Program (SBP), **SELECT TISD SCHOOLS ARE NOW ELIGIBLE TO PROVIDE FREE BREAKFAST AND LUNCH FOR ALL STUDENTS ON THEIR CAMPUS.** Participating schools include: Dunbar Early Education Center, Highland Park Elementary, Nash Elementary, Spring Lake Park Elementary, Theron Jones Early Literacy Center, Wake Village Elementary and Westlawn Elementary. **The Household Income Form below must be completed for ALL students attending one of these schools.**



Texarkana
Independent School District

2022-2023 PreK Income Qualification Form

If any member of your household receives Supplemental Nutrition Assistance Program (SNAP, formerly food stamps) or Temporary Assistance for Needy Families (TANF) benefits, provide the name and 8- or 9-digit EDG number for the person who receives the benefits.

Name: _____ 8- or 9-Digit EDG#: _____

1. **SIZE OF FAMILY** - Indicate the total number of individuals living in your household, including all adults and children: _____

2. **STUDENT INFORMATION** - Complete for each student Pre-K through 12th grade

LAST NAME	FIRST NAME	BIRTH DATE MM-DD-YY	SCHOOL	IDENTIFY H if Homeless M if Migrant R if Runaway F if Foster
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

If you need additional lines, attach a second sheet to this survey or attach a copy of this survey clearly marked as Page 2

3. **TOTAL MONTHLY HOUSEHOLD INCOME** – Report Income for all members of household excluding foster children. If you have reported a case number above, you do not need to complete this section; proceed to section 4.

TYPE OF INCOME	INCOME	CIRCLE IF NO INCOME
1. Gross Monthly Earnings: Wages, Salary, Commissions	\$	None
2. Monthly Welfare Payments, Child Support, Alimony	\$	None
3. Monthly Payments from Pensions, Retirement, Social Security	\$	None
4. Monthly Dividends or Interest on Savings	\$	None
5. Monthly Worker's Compensation, Unemployment, Strike Benefit	\$	None
6. Other Monthly Income (SSI, VA, Disability, Farm, other)	\$	None
TOTAL MONTHLY HOUSEHOLD INCOME (ADD LINES 1-6)	\$	

4. **SIGNATURE** - If Income Section is completed, the adult signing the form must also list the last four (4) digits of his or her Social Security number or check the "I do not have a Social Security number" box below.

I certify (promise) that all information on this application is true and that all income is reported. I understand the school will be eligible for certain federal and/or state funds based on the information I give. I understand that the school officials may verify (check) the information. I understand that if I purposely give false information, my child may lose benefits and I may be prosecuted.

Sign Here: X _____ Print Name: _____ Date: _____

Last Four (4) Digits of Adult Social Security Number: XXX-XX-_____ I do not have a Social Security Number

Address _____ City _____ Zip Code _____

Home Phone _____	Work Phone _____	Email Address _____
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By providing your email address, you may be contact via email by the district.

FOR OFFICE USE ONLY: (Circle One)	QUALIFIES	DOES NOT QUALIFY
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The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.



Texarkana
Independent School District

HOME LANGUAGE SURVEY

TO BE COMPLETED BY PARENT OR GUARDIAN (OR STUDENT IF GRADES 9-12):

The state of Texas requires that the following information be completed for each student that enrolls for the first time in Texas public schools. This survey shall be kept in each student's permanent record folder. *(19TAC Chapter 89, Subchapter BB §89.1215)*

NAME OF STUDENT: _____

1. What language is used in the child's home most of the time? _____

2. What language does your child use most of the time? _____

3. What language is your preference for all TISD mailings/phone calls? _____

Signature of Parent/Guardian: _____ Date: _____

Signature of Student if Grades 9-12: _____ Date: _____



Foster Care

The Texas Legislature requires that all Texas School Districts collect data regarding enrolled students who are in foster care (SB 833). If the following situation applies to your child, please complete below:

Foster Care:

1. Is this student currently in the conservatorship of the Department of Family and Protective Services?

(Please check) Yes No

Student's Name (please print) _____

Please attach a copy of the Texas DFPS Placement Authorization Form (Form 2085) or a court order that designates the student in foster care.

2. PK student only: Was your PK student previously in the conservatorship of the Department of Family and Protective Services following an adversary hearing held as provided by Section 262.201, Family Code?

(Please check) Yes No

Student's Name (please print) _____

Please attach a copy of the verification letter you received from the Texas DFPS and CPS.

Orfanato

La Legislatura de Texas requiere que todos los distritos escolares de Texas recogen datos relativos a estudiantes matriculados que están en hogares de guarda (SB 833). Si la siguiente situación se aplica a su hijo, por favor complete este formulario:

Orfanato:

1. ¿Es este estudiante actualmente bajo la tutela del Departamento de Familia y Servicios de Protección?

2.

(Por favor marque) Sí No

Nombre del estudiante (letra de imprenta) _____

Por favor adjunte una copia de la de Texas DFPS Colocación Formulario de Autorización (Formulario 2085) o una orden judicial que designa al estudiante en cuidado de crianza.

2. Sólo estudiante de PK: ¿Fue su estudiante de PK previamente en la tutela del Departamento de Familia y Servicios de Protección después de una audiencia celebrada adversario a lo dispuesto por la Sección 262.201, Código de Familia?

(Por favor marque) Sí No

Nombre del estudiante (letra de imprenta) _____

Por favor adjunte una copia de la carta de verificación que recibió del DFPS Texas y CPS.

TEXARKANA ISD

STUDENT MILITARY QUESTIONNAIRE

The Texas Education Agency is mandated by Texas State Law to collect data on military connected students enrolled in Texas public school each school year per Section 25.006 of the Texas Education Code.

Please mark one box and return this form to your campus as soon as possible.

Military – Is your student a dependent of an active military member? Please check one box below.

- Not a military-connected student
- Student in grade KG – 12 is a dependent of an active duty member of the United States military
- Student in grade KG – 12 is a dependent of a current member of the Texas National Guard (Army, Air Guard, or State Guard)
- Student in grade KG – 12 is a dependent of a current member of a reserve force in the United States military
- Pre-kindergarten student is:
 - 1) a dependent of an active duty member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who is ordered to active duty by proper authority, or
 - 2) is the child of a member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who was injured or killed while serving on active duty.

Note: A student remains eligible for enrollment if the child’s parent leaves the armed forces or is no longer on active duty after the child begins a prekindergarten class.
- Student in grade KG – 12 is a dependent of a former member of one of the following: the United States military, the Texas National Guard (Army, Air Guard, or State Guard), a reserve force in the United States military
- Student in grade KG – 12 was a dependent of a member of a military or reserve force in the United States military who was killed in the line of duty

Student Name (Please Print)

Campus

Parent Signature

Date



CAMPUS PREFERENCE

Student Name: _____

Please rank the campuses below 1-6 in order of your preference. Only students who attend PreK in their home attendance zone may qualify for bus transportation.

_____ Dunbar Pre-K Center

_____ HeadStart/Dunbar Pre-K Program

_____ Highland Park Elementary

_____ Nash Elementary

_____ Spring Lake Park Elementary

_____ Wake Village Elementary

Comments: _____



SPECIAL SERVICES

In order to adequately serve your child, it is necessary to request the following information to determine if special services will be needed. Please review the list and check any services that apply.

_____ Speech Therapy

_____ Related Service (i.e. OT, PT) If so, please specify.

_____ Section 504 services or modifications

_____ Dyslexia Program

_____ Have you ever suspected that your child might have a learning disability?



PRE-K ENROLLMENT COMPLETION REPORT

Student Name: _____

_____ Thank you, your packet is complete.

We are still needing the items checked below to complete your enrollment. Please return the items to the TISD Welcome Center at 2208 Kennedy Lane as soon as possible. The enrollment form and proof of residency must be received before your student is placed at a campus.

- _____ Child's birth certificate
- _____ Child's social security card
- _____ Child's complete shot record
- _____ Proof of address
- _____ Proof of income or other qualifying documents

We will notify you by mail by July 1, 2022 of your student's placement. For questions or assistance, please call 903-794-8473 ext. 1037, or email enrollTISD@txkisd.net. If you have a change in address, please let us know.



PRE-K INSCRIPCIÓN REPORTE DE TERMINACIÓN

Nombre del estudiante: _____

_____ Gracias, tu paquete es completo.

Seguimos necesitando los elementos seleccionados abajo para completar su inscripción. Por favor, regrese los artículos a TISD Welcome Center en 2208 Kennedy Lane tan pronto como sea posible. La forma de inscripción y prueba de residencia deben ser recibidas antes de colocar a su hijo en una escuela.

- _____ Certificado de nacimiento del niño
- _____ Tarjeta de seguro social del niño
- _____ Registro de vacunación completo del niño
- _____ Comprobante de domicilio
- _____ Comprobante de ingresos u otros documentos que califican

Le notificaremos por correo el 1 de julio de 2022, la colocación de su estudiante. Para preguntas o ayuda, por favor llame a 903-794-8473 ext. 1037, o por correo electrónico enrollTISD@txkisd.net.